Rhode Island Longitudinal Data System
Data Governance Committee
DRAFT Minutes

Wednesday, December 20, 2023 – 9:00 AM
Zoom Meeting: https://uri-edu.zoom.us/j/95336668660
This meeting was RECORDED
RI Department of Education, Room 501
255 Westminster St, Providence, RI, 02903

COMMITTEE MEMBERS IN ATTENDANCE: Andrea **Spargo** (RIOPC); Megan **Swindal** (DLT); Harris **Hameed (**DOIT); Kevin **Simpson** (OMB); Scott **Gausland** (RIDE); Colleen **Caron** (DCYF); Rebecca **Lebeau** (OHHS); Vincent **Flood** (DOA); and Dana **Brandt** (RILDS).

COMMITTEE MEMBERS ABSENT: None

GUESTS: Steve Osborn (RIDE); Olivia Smith (RIDE); Jed Teres (MDRC); Katherine Shields (REL); Kate Finnefrock (XQ); Mike Matkowski (OMB).

SUPPORT STAFF: Kim Pierson (RILDS)

Meeting of the Rhode Island Longitudinal Data System Data Governance Committee was called to order by Dana Brandt at 9:05 AM EST.

1. **WELCOME - Brandt** opened the meeting and welcomed everyone.

2. **DISCUSSION & APPROVAL** of 2024 Meeting Schedule – **Brandt** proposed meeting on a similar schedule (third Wednesday of every month) but adding one additional half hour to each meeting. The Committee unanimously approved meeting on the third Wednesday of every month for 90 minutes from 10:00-11:30 am.

3. **DISCUSSION** of Request & Release Policies – Sponsored Requests – **Brandt** tabled the discussion of the updates to the Request & Release Policies Sponsored Requests component as the RILDS Executive Governing Committee has not yet reviewed and discussed the RILDS data request fee structure which directly impacts costs of sponsored requests. The Data Governance Committee will resume discussion of sponsored requests after the Executive Governing Committee approves the data request fee structure.

   Simpson inquired about who currently pays fees to RILDS. **Brandt** responded that third party requests, existing state contracts, and federal grants currently pay fees.

   Simpson flagged a concern around the amount of time (and expense) required for each member of the Data Governance Committee to review public outputs; **Lebeau** agreed. **Gausland** suggested a data extraction fee to cover the review or evaluation of a product. **Simpson** suggested that agencies pay for their sponsored requests ensuring ownership and stake in the work particularly

since each request, including sponsored requests, costs other agencies staff time to review before product release.

4. **REVIEW of & VOTE** on Data Governance Policy v2 – **Brandt** introduced the next order of business: reviewing updates to the Governance Policy. **Brandt** highlighted the updates since the Committee last reviewed the policy. These updates include allowing the onboarding of new agencies. **Brandt** called for a motion to approve the Governance Policy subject to amendments proposed today and send it to the Executive Governance Committee for consideration and review. **Gausland** motioned for the Committee to vote, and they unanimously approved sending the policy to the Executive Governance Committee.

5. **DISCUSSION** of & **VOTE** on Data Requests

    a. *Coleridge Initiative, Teacher Workforce Report*

        The Data Contributing Agencies unanimously approved.

        VOTING IN FAVOR: Caron, Spargo, Swindal, Votta
        ABSENT: None
        VOTING IN OPPOSITION: None
        ABSTENTION: None

    b. *MDRC, XQ Super School Evaluation*

        Lebeau expressed concerns around reidentification with this request. Guest, Steve **Osborn** (RIDE), provided context and the ongoing partnership between RIDE and XQ. **Caron** inquired about the status of the foster care elements gathered by RIDE in lieu of the DCYF data collected and reported to the federal government. **Gausland** suggested removing the foster care data element at this time to move the project forward. The Committee agreed.

        The Data Contributing Agencies unanimously approved subject to the amendments made today.

        VOTING IN FAVOR: Caron, Spargo, Swindal, Votta
        ABSENT: None
        VOTING IN OPPOSITION: None
        ABSTENTION: None

    c. *CREDO at Stanford University, School Improvement Study*

        Osborn provided context on the School Improvement Study partnership between RIDE and CREDO. **Lebeau** expressed concerns around reidentification.

        The Data Contributing Agencies unanimously approved.

        VOTING IN FAVOR: Caron, Spargo, Swindal, Votta
        ABSENT: None
        VOTING IN OPPOSITION: None

ABSTENTION: None

d. *XQ, XQ Next*

Brandt provided background on the historic XQ initiative and explained that this request is to re-release data that was released previously to the vendor ABL for the XQ initiative directly to XQ now. **Osborn** provided additional context.

The Data Contributing Agencies unanimously approved.

VOTING IN FAVOR: Caron, Spargo, Swindal, Votta
ABSENT: None
VOTING IN OPPOSITION: None
ABSTENTION: None

e. *Regional Educational Laboratory Northeast and the Islands/Education Development Center & WestEd, Early College Cost Study*

Brandt explained that this request is an amendment to an existing data use agreement to add data elements about early college opportunities including AP course taking and dual & concurrent enrollment. **Gausland** explained that REL is funded by the federal government to work with states to take deep dives into specific areas of interest and is part of a 5-year partnership between RIDE and REL.

The Data Contributing Agencies unanimously approved.

VOTING IN FAVOR: Caron, Spargo, Swindal, Votta
ABSENT: None
VOTING IN OPPOSITION: None
ABSTENTION: None

6. **ADJOURNMENT**

There being no further business, the December 20, 2023, RILDS Data Governance Committee meeting adjourned at 10:16 AM EST.